

Allen S. & Norma T McLauchlin Family Life Center

Basketball Court Rental Application Form

New Life Bible Church provides an excellent indoor facility for the purpose of education and community functions. In keeping with the objective of being a community center, the Church will make the facilities available to community groups and organizations whenever possible, within the context of the facility use policies and procedures. Non-Church Ministry facility users will be charged fees appropriate to the facilities used and the type of organization making the request.

RENTAL FEES

Gym Rental Fee	\$50 per hour
Any portion of each additional Hour	\$50

ADDITIONAL FEES

** Hourly Rental Includes set-up & take down. All reservations must be approved by the Facility Manager.*

CANCELLATION POLICY

Cancellations within 24 hrs rental date 50% of total fees
Same day cancellations forfeit 100% of total fees

FACILITY INFORMATION

AS&NTM Family Life Center Gymnasium: Capacity approximately 600

- Equipped With:
 - One basketball full-court
 - 2 sets of Aluminum bleachers (seat approx. 25 persons each)
 - 100 Gray foldable chairs
 - Portable scoring / timing device
- Sports equipment not provided

* Please refer to the Facility Rental Agreement for further information and limitations.

AS&NTM Family Life Center Reservation Application

Applicant

Name of Applicant/Designated Person(s) in Charge: _____

Name of Organization/Group: _____

Address: _____

Street City Zip: _____

Home Phone: (_____) _____ Work Phone: (_____) _____

Cell Phone: (_____) _____ Email Address: _____

Facility Rental Information

Activity: Date(s): _____

Hours of Use: _____ to _____

Rental time includes set-up, clean-up, etc.

Total Attendance: _____ (Adults: _____ Teens: _____ Children: _____)

Is Event Open to the Public: _____ Is Admission Charged: _____ If Yes, Admission Cost: _____

Does Applicant have liability insurance: Yes No

Facility Use Restrictions

- No smoking or alcoholic beverages allowed in the facility or on campus.
- New Life Bible Church is not responsible for lost or stolen items during the rental period.
- An adult must attend children at all times. One (1) adult must be present for every Fifteen (15) minors.
- Clean up food and beverage spills immediately and report to the Facility Attendant. Discard all trash.
- Security Deposit is required. Provided there is no damage to the facility or any exceptional cleaning, maintenance or security is required as a result of use, the deposit will be fully refunded. If for any reason the local Police are called to secure the event, the applicant will forfeit the full security deposit.
- The applicant nor anyone else involved shall be admitted to the facility prior to the designated rental time.
- No storage is available before or after the event.
- Facility rental does not include access to or use of offices, lounge areas, non-authorized sound equipment or borrowing furniture from other areas.
- No individual vendors allowed, New Life personnel will control concession stand.

Reservation Information

Reservations accepted on a first-come, first-served basis. Rental deposit and completed reservation application are due upon reservation request. Applicants must be 1) 21 years of age 2) Primary sponsor of the event 3) Present during the entire duration of the event. The applicant hereby agrees to hold New Life Fellowship of America, the individual members thereof and all the officers, agents and employees free and harmless from any loss, damage, liability, cost or expense that may arise during, or caused in any way by, such use or occupancy of facility. Please sign and date below to acknowledge receipt of Pinole Rental Facilities information. I have read and understand the Rules & Regulations and agree to comply.

Applicant's Signature: _____ Date: _____

Approved By: _____ Date: _____